

## JOB DESCRIPTION

JOB TITLE: FULL TIME MINISTER  
LOCATION: EBENEZER U.F. CHURCH OF SCOTLAND, LEITH EDINBURGH  
RESPONSIBLE TO: MINISTRY COMMITTEE/PRESBYTERY OF THE EAST  
CONTRACT TERM: FOUR/ FIVE YEARS FROM DATE OF APPOINTMENT

### *Ebenezer Church - Mission Statement*

*United by our love for God we, as a church through worship and service to other, aim to help each other grow as Christians and to share the Word of God and the benefits of knowing Jesus with our community and the world.*

We have morning and evening services each Sunday. God's word is read and prayers and praise are shared and there is a warm welcome for all. There is a Bible study and for children there is crèche and Sunday school. Once a month a service is held in a sheltered housing development near our church. Sick and elderly members are visited at home or hospital on a regular basis. Midweek activities for members are Indoor Kurling, badminton and card craft class. Various, outside bodies use the church for meetings and the hall is used as a polling station. We are an active part of Leith Churches Together an ecumenical group that brings together the churches in Leith for Outreach. We support various charities here and abroad. In liaison with Edinburgh City Mission we operate a weekly Basic Bank and at Christmas we donate gifts to a local hostel for the homeless.

### MAIN PURPOSE:

To work with the Kirk Session and Congregation, to provide ministry to the Congregation, and outreach to the community.

The provision of pastoral support at times of illness, bereavement and at times of personal challenge.

### MAIN DUTIES

#### **Worship**

- Prepare and conduct Sunday services at 11.00am and 6.30pm with assistance from members.
- Lead Communion on the 1<sup>st</sup> Sunday of each month, March, June, September and December at both morning and evening worship.
- Conduct worship at a residential home near the church on the last Sunday of each month at 2.00pm
- Conduct public worship on days other than a Sunday as required e.g. Easter and Christmas, with assistance from members.

#### **Pastoral**

- Providing spiritual support for the members and office bearers.
- Working with the Kirk Session to carry out pastoral visitation to the congregation whether at home, nursing home or in hospital
- Being responsible for baptisms, weddings and funerals as required.
- Taking responsibility for pastoral emergencies as may arise from time to time.

## **Mission**

- Helping the Kirk Session and Congregation through practice, example and teamwork in exploring new ways of outreach.
- Helping the congregation through preaching the Word, Bible Study and Prayer bringing them into a deeper relationship with Christ.
- Helping the Congregation to raise the profile of Christianity in the community and identify ways in which the Church can serve/support individuals.

## **Meetings**

- Chair Kirk Session meetings.
- Participating in the wider work of the Denomination e.g. Presbytery, Conferences, etc. Attend Leith Churches Together ecumenical group and when required take lunchtime worship.

## **WORK SKILLS - PROFESSIONAL**

### **Essential Skills**

- Experience in outreach and the ability to communicate to those with no or little church connection.
- Ability to preach, teach and minister to people of different ages within the church family.
- Good at leading, communicating and encouraging others
- Experience in working with children, young people. Assisting families and an understanding of the issues that face them.
- Be able to communicate easily with anyone in respect of the Christian Faith.
- Keeping up to date with Church and wider community issues.
- Having current driving licence and own transport.
- Computer literate.

### **Desirable Skills**

Where appropriate actively seek further professional development as identified or required.

## **PERSONAL**

Practising Christian that is reflected in daily life.

PVG disclosure or ability to apply.

By example encourage personal /corporate prayer in others.

Christian commitment - Equality Act (part 1, schedule 9).

(This role requires the applicant to have a personal faith in Jesus Christ as Saviour and Lord and to believe the Bible to be fully trustworthy, in all that it affirms and the highest authority for faith and life in keeping with the doctrine and practice of the United Free Church of Scotland. These principles require to be applied alongside the professional skills necessary for this role.)